



SAINIK SCHOOL JHUNJHUNU (RAJASTHAN)
(A residential School run by Sainik Schools Society, Ministry of Defence)
Post- Dorasar, Dist-Jhunjhunu (Raj)-333021



[Email - ssjin@rajasthan.gov.in](mailto:ssjin@rajasthan.gov.in)

Website – www.ssjhunjhunu.com

VACANCY NOTICE

1. Sainik School Jhunjhunu, an autonomous institution functioning under Sainik Schools Society, Ministry of Defence, invites applications from the eligible candidates (**Indian Citizens Only**) for the Contractual post(s) as mentioned below: -

Ser	Name of Post	No of Vacancy & Category	Eligibility	Consolidated Salary	Age
(a)	Ward Boy (Contractual)	One (01) (ST)	<u>Essential Qualification:</u> (i) Matriculation or equivalent exam passed. (ii) Should be able to converse fluently in English. <u>Desirable:</u> (i) Graduate with B.A/B. Sc/ B.Com degree (ii) Attainments in sports/Arts/ Music (iii) Experience of handling children with affection will be preferred. (iv) Skills in first aid, CPR, Personal Hygiene, Knowledge of prescription reading etc. (v) Having knowledge of records keeping/ Maintenance of Student dossiers/ Baggage. Store etc. (iv) Experience/ Knowledge of contingency situation handling and without encumbrances.	Rs.24000/- per month only. Ward Boy will stay at earmarked place in cadets hostel. No family member will be allowed to stay with ward boy in the hostel.	Between 18 to 50 years as on 30 Apr 2023.
(b)	General Employees Female (Aayah) (Contractual)	One (01) (UR)	<u>Essential Qualification:</u> (i) Minimum 10 th pass from a recognized Board. <u>Desirable:</u> (i) Working experience in fields like Hospital maintenance, Hostel Warden, Laundry, housekeeping Safaiwala etc. (ii) Experience of working in a residential school.	Rs.15000/- per month only. General Employees Female (Aayah) will stay at earmarked place in cadets hostel. No family member will be allowed to stay with General Employees Female (Aayah) in the hostel.	Between 18 to 50 years as on 30 Apr 2023.

(c)	PEM / PTI cum Matron (Contractual)	One (01) (Female only) (SC)	<p>(i) Senior Secondary (Class XII or its equivalent) with at least 50% marks from recognized board.</p> <p style="text-align: center;">OR</p> <p>Candidate who have passed the Senior Secondary Examination (+2) or its equivalent and have participated in sports/ games at least school/ college/ district level in accordance with the and National Council for Teacher Education (Recognition Norms and Procedure) Regulations, 2007 notified on 10.12.2007)</p> <p style="text-align: center;">OR</p> <p>Senior Secondary (Class XII or its equivalent) with at least 45% marks from recognized board (in accordance with the National Council for Teachers Education (form of application for recognition, the time limit of submission of application, determination of norms and standards for recognition of teacher education programmes and permission to start new course or training) Regulations, 2002 notified on 13.11.2002.</p> <p style="text-align: center;">AND</p> <p>(ii) Certificate/ Diploma in Physical Education of duration not less than two years (or its equivalent) from any National Council for Teacher Education recognized institution.</p> <p>Desirable:</p> <p>(i) Working experience in the fields like Hostel Warden in Girls Hostel/ Residential schools. (ii) Mature ladies without encumbrances and with experience of handling children with affection will be preferred.</p>	<p>Rs.25000/- per month only.</p> <p>PEM / PTI cum Matron will stay at earmarked place in cadets hostel. No family member will be allowed to stay with PEM / PTI cum Matron in the hostel.</p>	<p>Between 21 to 35 years as on 30 Apr 2023.</p>
(d)	Art Master (Contractual)	One (01) (SC)	<p>Essential Qualification:</p> <p>(i) Higher Secondary/ Intermediate / Senior Secondary examination with minimum 4 years full time diploma in painting/ fine arts from a recognized institute.</p> <p style="text-align: center;">OR</p> <p>(ii) Graduate with Drawing and Painting/ Art/ Fine Art with minimum two years full time diploma from a recognized institute.</p> <p style="text-align: center;">OR</p> <p>(iii) MA in Drawing and Painting/ Fine Art from a recognized University.</p> <p>Desirable:</p> <p>(i) Minimum 02 years teaching experience in the subject. (ii) Attainments in sports/Arts/ Music and experience of handling children with affection will be preferred. (iii) Experience of teaching in residential public School. Good communication skill in (English & Hindi) languages.</p>	<p>Rs.35000/- per month only..</p> <p>Available accommodation (if any) may be provided in School Campus as per school's discretion.</p>	<p>Between 21 to 35 years as on 30 Apr 2023</p>
(e)	Nursing Assistant/Sister (Contractual) Female	One (01) (OBC) (Female only)	<p>Essential Qualification:</p> <p>(i) Nursing Diploma/ Degree from a recognized university. (ii) 05 year experience or Ex-serviceman of Medical Assistant trade with at least 5 years service after training.</p> <p>Desirable:</p> <p>(i) Knowledge of Medical Terminology, patient care, Medical Administration, Maintaining of Medical/ Patient records, Maintenance of Ambulance/ Medical equipments & Dispensary managements etc (ii) Having good communication & liaison skill. (iii) Skills in First Aid, snake bite, fractures, burn injuries etc.</p>	<p>Rs.25000/- per month only.</p> <p>Available accommodation (if any) may be provided in School Campus as per school's discretion.</p>	<p>Between 18 to 50 years as on 30 Apr 2023</p>

Note : - The school administration reserves the right to increase, decrease or cancel the vacancies at any stage due to administrative/ policy reason.

2. **Other Conditions for Regular, Contractual/ Temporary Staff.**

(a) Sainik School Rules & Regulations in vogue and as amended from time to time and other direction(s) received from Sainik Schools Society, New Delhi will be applicable.

3. **Procedure for applying.** Procedure for applying is as following: -

(a) Desirous candidates should apply to the Principal, Sainik School Jhunjhunu (Rajasthan) through **offline mode only** on the prescribed format available in “**Recruitment**” tab of School website www.ssjhunjhunu.com along with self-attested copies of certificates and testimonials. In the absence of testimonials/ certificate, the application will be rejected.

(b) Candidate must mention their percentage (%) **Matric onwards** in the application form.

(c) Candidate must mention their secured percentage in each exam starting from class 10th onwards while filling their application form Class 10th to highest acquired qualification.

(d) Candidate must attach self- attested copies of marksheets and certificates of all education qualifications being mentioned by the candidate in the application form starting from class 10th onwards.

(e) Candidate must submit two passport size photographs.

(f) Candidate must submit self -address envelope with postage stamp of Rs.27/-.

(g) Candidate must attach crossed demand draft (**non-refundable**) of **Rs. 500/- for Gen Category/OBC & Rs. 250/- for SC/ST category, preferably issued by the SBI drawn in favour of Principal, Sainik School Jhunjhunu payable at **SBI Collectorate Branch- Jhunjhunu (Rajasthan) (Branch Code No.32040)**.**

(f) SC/ST/OBC candidates must submit a valid caste certificate to avail reservation & fee concession. In the absence of certificate, the application shall be rejected.

4. **Last date of receipt of applications.** 1700 hrs on 11 May 2023.

5. **Mode of Receipt of application.**

(a) Candidates are required to send their application through **Registered post/ Speed post (by Indian Postal Services) only.**

(b) School will not be responsible for any postal delay.

(c) **BY HAND APPLICATION WILL NOT BE ACCEPTED.**

(d) **APPLICATION FOR THE POST OF “ ” (Specify the name of Post)** must be written in Capital letters on the top of Envelope.

6. **Mode of Call Letters.**

(a) All information regarding firm date/schedule of recruitment process, etc will be notified on school website “www.ssjhunjhunu.com”. For latest update, candidates are required to visit school website regularly. Details of exam Date, time and venue will be published on school website only. It is the responsibility of candidates to visit school website regularly for latest info/updates etc.

(b) Candidates are required to submit their working email ID & contact No in clear hand writing which is mandatory for communication. The school reserves the right to dispatch call up letter via email mode only, hence candidates need to furnish their legible and working email ID and mobile contact at the appropriate column of application form.

(c) It is the responsibility of candidate to write legible email ID, Contact details & Address. School will not be responsible for failure of communication due to non-legibility/ wrong email address, Mobile No & postal address.

7. **Exam/ Test.**

(a) Only short-listed candidates who fulfill eligibility criteria based on essential qualification(s) will be called for Written Exam, Skill test and Interview (as applicable). Skill test and Interview will be conducted after written exam.

- (b) No TA/DA will be admissible.
 - (c) Skill test for various posts will include work/ test in their respective fields.
8. The school administration reserves the right to cancel all or any of the vacancies due to non-availability of suitable candidates or administrative/policy reasons.
9. **Any candidate found to be using unfair means during the selection procedure or trying to influence the procedure in undue manner, his/her candidature will be straight away rejected.**
10. All documents in original will be physically verified on the day of exam.
11. **After the recruitment all documents are subject to verification by issuing authorities/board/university. Legal action will be initiated against the person(s) found using fake/forged/tempered documents, which will also result in termination of services.**

**Principal
Sainik School Jhunjhunu**