

VACANCY NOTICE
Advertisement No: 01/2022

IMPORTANT NOTE: - Only online applications will be accepted. Applications received through any other mode shall stand rejected automatically.

Online Applications are invited for recruitment to the various posts in Delhi Skill and Entrepreneurship University. The date of opening of application **Feb. 22, 2022** and last date of submission of online application is UPTO 23:59 HRS ON **Mar. 08, 2022**.

Post Code	Name of the Post	Category of Post	Vacancy						
			EWS	OBC	SC	ST	UR	Total	PWD
01202201	Junior Mechanic – Applied Sciences (Chemistry)	DSEU Group 'C' (Non- Ministerial)	-	-	-	-	1	1	-
01202202	Junior Mechanic – Applied Sciences (Physics)	DSEU Group 'C' (Non- Ministerial)	-	-	-	-	1	1	-
01202203	Junior Mechanic – Computer Science & Engineering	DSEU Group 'C' (Non- Ministerial)	-	1	-	-	3	4	-
01202204	Junior Mechanic – Electronics and Communication Engineering	DSEU Group 'C' (Non- Ministerial)	-	1	1	-	1	3	-
01202205	Junior Mechanic – Electrical	DSEU Group 'C' (Non- Ministerial)	1	-	-	-	1	2	-
01202206	Junior Mechanic – Mechanical and Automation Engineering	DSEU Group 'C' (Non- Ministerial)	-	1	-	1	1	3	-
01202207	Workshop Assistant	DSEU Group 'C' (Non- Ministerial)	-	-	-	-	2	2	-
01202208	Senior Mechanic – Applied Sciences (Chemistry)	DSEU Group 'C' (Non- Ministerial)	-	-	-	-	1	1	-
01202209	Senior Mechanic – Computer Science & Engineering	DSEU Group 'C' (Non- Ministerial)	-	-	-	-	1	1	-
01202210	Senior Mechanic – Electronics and Communication Engineering	DSEU Group 'C' (Non- Ministerial)	-	1	-	-	-	1	-
01202211	Senior Mechanic – Mechanical and Automation Engineering	DSEU Group 'C' (Non- Ministerial)	-	1	-	-	-	1	-
01202212	Junior Engineer (Electrical)	DSEU Group 'B' (Engineering)	-	-	-	-	1	1	-
01202213	Junior Engineer (Civil)	DSEU Group 'B' (Engineering)	-	-	-	-	2	2	-
01202214	Assistant Engineer (Civil)	DSEU Group 'A' (Engineering)	-	-	-	-	1	1	-
01202215	Executive Engineer (Civil)	DSEU Group 'A' (Engineering)	-	-	-	-	1	1	-
01202216	Librarian (Level 9A)	DSEU Group 'A' (Non- Ministerial)	2	4	1	1	9	17	-
01202217	Librarian (Level 10)	DSEU Group 'A' (Non- Ministerial)	-	-	-	-	1	1	-
Total			3	9	2	2	27	43	-

The details of the qualification, age limit, fee etc. are available in the “Non-Academic Positions” category of “work with us” section of university official website (<https://dseu.ac.in/work-with-us/>). Candidates must apply online link through the website <https://dseu.ac.in/work-with-us/>. The closing date for submission of online application is up to 23:59 HRS ON **08.03.2022** after which the link will be disabled. Applications received through any other mode would not be accepted and summarily rejected. Further, the Date of Examination for the above said post will be intimated separately in due course of time. For any **Technical Queries** related to Application Form, write an e-mail to dseu@gmail.com and if issue does not get resolved escalate the issue to osd-recruitment@dseu.ac.in

Registrar



Advertisement No. – 01/2022

1. The details regarding educational qualifications, experience required, pay scale, age limit etc. as per the Recruitment Rules are as under:

Junior Mechanic (Technical / Non – Technical)

1	Name of the Post	Junior Mechanic (Technical / Non – Technical)
2	Classification	Group “C”, Non-Ministerial
3	Pay Band & Grade Pay / Pay Scale	Level-2 , Entry Pay 19900/-.
4	Age Limit for direct recruits	Not exceeding 35 Years as on closing date of application.
5	Education & Other qualification required for direct recruits	Essential: (For Technical) 03 Years diploma or equivalent from a recognized Institute / Board / University or equivalent in relevant subject / field. OR Class 10th passed with ITI / National Trade Certificate/ National Apprenticeship Certificate or equivalent from a recognized Institute / Board / University in the relevant or an allied subject / field with two years experience in the desired trade in a Government / Public Sector Undertaking. Essential: (For Non-Technical) Senior Secondary (or equivalent) with science subjects in the relevant (or an allied) subject field with two (02) years Industrial/Lab experience in the desired trade.
6	Period of Probation, if any	2 Years for Direct Recruits
7	Method of recruitment	Direct Recruitment

Senior Mechanic (Technical / Non – Technical)

1	Name of the Post	Senior Mechanic (Technical / Non – Technical)
2	Classification	Group “C”, Non-Ministerial
3	Pay Band & Grade Pay / Pay Scale	Level-5 , Entry Pay Rs. 29200/-
4	Age Limit for direct recruits	Not exceeding 40 Years as on closing date of application
5	Education & Other qualification required for direct recruits	Essential: (For Technical) 10th pass with science with ITI Certificate/ National Trade Certificate/National Apprenticeship Certificate or equivalent in the relevant (or an allied) subject field with ten (10) years Industrial/Laboratory Experience in the desired trade. OR Three years State Board Diploma (or equivalent) in the relevant (or an allied) subject/field with five (05) years Industrial/Laboratory Experience in the desired trade. OR Bachelor of Computer Applications (BCA) with five (05) year Industrial/Lab experience in the desired trade. OR Bachelor's in Engineering/Technology (or equivalent) in the relevant (or an allied) subject/field Essential: [For Non-Technical] Senior Secondary (or equivalent) with science subjects in the relevant (or an allied) subject field with ten (10) years Industrial/Lab experience in the desired trade. OR Bachelor of Science Degree in relevant field or equivalent with five (05) year Industrial/Lab experience in the desired trade.
6	Period of Probation, if any	2 Years for Direct Recruits
7	Method of recruitment	Direct Recruitment

Workshop Assistant

1	Name of the Post	Workshop Assistant (Mechanical)
2	Classification	Group "C", Non-Ministerial
3	Pay Band & Grade Pay / Pay Scale	Level-2 , Entry Pay 19900/-.
4	Age Limit for direct recruits	Not Exceeding 35 Years as on closing date of application.
5	Education & Other qualification required for direct recruits	Essential: (For Technical) 03 Years diploma from a recognized Institute / Board / University or equivalent in relevant/allied subject. OR Class 10th passed with ITI / National Trade Certificate/ National Apprenticeship Certificate or equivalent from a recognized Institute / Board / University in the relevant or an allied subject / field with two years experience in the desired trade in a Government / Public Sector Undertaking.
6	Period of Probation, if any	2 Years for Direct Recruits
7	Method of recruitment	Direct Recruitment

Junior Engineer(Civil/Electrical)

1	Name of the Post	Junior Engineer
2	Classification	DSEU Group 'B' (Engineering)
3	Pay Band & Grade Pay / Pay Scale	L-6 , Entry Pay - 35400
4	Age Limit for direct recruits	Not exceeding 30 Years as on closing date of application.
5	Education & Other qualification required for direct recruits	<u>Essential:</u> Junior Engineer (Civil/Electrical): Degree in Engineering in the relevant field from a recognized University or equivalent. OR Diploma in Engineering in the relevant field from a recognized Board/University.
6	Period of Probation, if any	Two years
7	Method of recruitment	Direct Recruitment

Assistant Engineer (Civil)

1	Name of the Post	ASSISTANT ENGINEER
2	Classification	DSEU Group 'A' (Engineering)
3	Pay Band & Grade Pay / Pay Scale	L-10; Entry Pay - 56100
4	Age Limit for direct recruits	Not exceeding 38 Years as on closing date of application.
5	Education & Other qualification required for direct recruits	Degree in Engineering in the relevant field from a recognized University or equivalent. OR Junior Engineer with 8 years of regular service
6	Period of Probation, if any	Two years
7	Method of recruitment	Direct Recruitment

Executive Engineer (Civil)

1	Name of the Post	EXECUTIVE ENGINEER
2	Classification	DSEU Group 'A' (Engineering)
3	Pay Band & Grade Pay / Pay Scale	L-11; Entry Pay - 67700
4	Age Limit for direct recruits	Not exceeding 45 Years as on closing date of application.
5	Education & Other qualification required for direct recruits	a. Possessing Degree in Engineering in relevant Branch/Stream. b. Assistant Engineer (Civil) with 7 years regular service. c. Have successfully completed two weeks course on contract law, e-governance, building bye-laws and building services.
6	Period of Probation, if any	Two years
7	Method of recruitment	Direct Recruitment

Librarian (Level – 9A)

1	Name of the Post	Librarian
2	Classification	Group “A” University Officer
3	Pay Band & Grade Pay / Pay Scale	Level – 9A (Entry Pay 56,100/-)
4	Age Limit for direct recruits	Not Applicable Note: The age of superannuation of all Academic Staffs will be 65 years.
5	Education & Other qualification required for direct recruits	a. Master’s Degree in Library Science /Information Science / Documentation Science or an Equivalent Professional Degree with at least First Class or equivalent and a consistently good academic record with knowledge of computerization of library. b. Qualifying in the National Level Test conducted for the purpose by UGC or other equivalent test as approved by the UGC.
6	Period of Probation, if any	Two years
7	Method of recruitment	Direct Recruitment

Librarian (Level – 10)

1	Name of the Post	Librarian
2	Classification	Group “A” University Officer
3	Pay Band & Grade Pay / Pay Scale	Level – 10 (Entry Pay 57,700/-)
4	Age Limit for direct recruits	Not Applicable Note: The age of superannuation of all Academic Staffs will be 65 years.
5	Education & Other qualification required for direct recruits	a. Master’s Degree in Library Science /Information Science / Documentation Science or an Equivalent Professional Degree with at least First Class or equivalent and a consistently good academic record with knowledge of computerization of library. b. Qualifying in the National Level Test conducted for the purpose by UGC or other equivalent test as approved by the UGC.
6	Period of Probation, if any	Two years
7	Method of recruitment	Direct Recruitment

2. General Instruction:

- (i) The candidates must apply Online only. No other mode of application shall be accepted.
- (ii) The candidates must read the INSTRUCTIONS FOR APPLYING ONLINE carefully, which are available at www.dseu.ac.in/work-with-us/ (when candidate login for filling up of applications) before filling up Online Application Form for the post(s) concerned.
- (iii) Benefit of reservation for various categories i.e., SC/ST/OBC/EWS/PwBD shall be given as per the policy of Govt. of NCT of Delhi.
- (iv) Candidates working with Central Govt./ State Govt./PSU/Government Autonomous bodies have to apply through proper channel and furnish **'NOC' at the time of document verification**. The 'NOC' should also confirm that no disciplinary/Vigilance case is either pending or contemplated.
- (v) All candidates whether in Government service or in Government owned industrial or other similar organizations or in private employment should submit their applications online directly to the University. Persons already in Regular Government service, whether in permanent or temporary capacity other than casual/adhoc/daily wages/hourly paid/contract basis are however required to submit a declaration along with advance copy of application form that they have informed in writing to their Head of Office/Department that they have applied for the selection
- (vi) The online filled application (No supportive document) ONLY should reach **through proper channel to: OSD(Recruitment), Room No. 312, 3rd Floor, Delhi Skill and Entrepreneurship University, Integrated Institute of Technology Complex, Sector – 9, Dwarka, New Delhi – 110077. (ONLY FOR AAPPLICANT(S) WORKING WITH CENTRAL GOVT./ STATE GOVT./PSU/AUTONOMOUS BODIES.** The advance copy must be reached to the above address latest by **Mar. 18, 2022 till 04:00 PM**. Applicants NOT working as REGULAR/PERMANENT employee with Central Govt./ State Govt./PSU/Govt. Autonomous Bodies are NOT required to send the online filled application form.
- (vii) No request for change in particulars furnished in application form shall be entertained/ permitted and the particulars provided by the applicant in the online application form will be taken as final.
- (viii) Submit a separate application for each post code.
- (ix) The successful candidates will be required to submit legible self-attested copies of the documents, Admit Card (if any) along with the hard copy of printout of online application form at the time of verification of documents (any information contained in the attached certificates shall not be considered unless it is claimed in the application form).
- (x) The age limit mentioned in details of each post is the normal age limit and the age is relaxable for SC/ST candidates upto 5 years and upto 3 years for OBC candidates in respect of vacancies reserved for them. SC/ST/OBC candidates have to produce a caste certificate issued by the Competent Authority. For age concession applicable to other categories of applicants please see relevant paras of this detailed advertisement.
- (xi) A candidate will be eligible to get the benefit of community reservation only in case the particular caste to which the candidates belong is included in the list of reserved communities issued by the Central Government. If a candidate indicates in his/her application form that he/she belongs to SC/ST/OBC/EWS/General category but subsequently writes to the University to change his/her category, such request shall not be entertained by the University.
- (xii) Persons with Benchmark Disabilities (PwBD), as indicated against various post codes, can apply to the respective posts even if the post is not reserved for them but has been identified as Suitable. However, such candidates will be considered for selection to such post by general standard of merit. Persons suffering from not less than 40% of relevant disability shall alone be eligible for the benefit of reservation and other relaxations as permissible under the rules. Thus, Persons with Benchmark Disabilities (PwBD) persons can avail benefit of:
 - a. Reservation and other Concessions & Relaxations as permissible under the rules only when degree of physical disability is 40% or more and the posts are reserved for PwBD candidates.
 - b. Other Concessions & Relaxations as permissible under the rules only when degree of physical disability is 40% or more and the posts are suitable for PwBD candidates.

3. MODE OF SELECTION:

- (i) For the Group A Posts the selection will be through interview, however the University reserves the right to adopt any criteria, as deemed fit, for short-listing the candidates for interview, including examination.
- (ii) For Group B & C Posts the selection shall be made through examination and Skill Test, wherever applicable, as given in annexure-II.
- (iii) The vacancies advertised are provisional and liable to vary (increase or decrease). In case the number of vacancies is reduced to any number or even NIL, University is not liable to compensate the applicant for any consequential damage/ loss. Further, vacancies in respect of PH/ PwBD candidates, if any, are liable to vary (increase or decrease) subject to provisions of RPwD Act 2016.
- (iv) The University reserves the right to cancel or modify the advertisement or part of it at any stage. The number of vacancies is provisional and subject to change.
- (v) The University reserves the right to cancel a part or entire process of examination or a part of it due to administrative reason(s) and in case of unfair means, cheating or other irregularities/ malpractice noticed by the University. The University also reserves the right to cancel or set up a new examination centre and direct the candidates to appear at that examination centre if required.
- (vi) The University reserves the right to change or make amendment in the examination scheme, given in Annexure-II, any time before the examination, if so required.
- (vii) The candidature of the candidate to the Examination is entirely provisional and subject to the outcome of any direction/ decision/ order/ pronouncement of any Court of Law and mere issue of Admit Card or appearance at Examination does not entitle him/her to any claim for the post.
- (viii) The educational qualification, age, experience and other eligibility conditions against the post shall be determined as on the closing date of online submission of application.
- (ix) Use of Calculator, Laptop, Palmtop, other Digital Instrument/ Mobile/ Cell phone, Pager/ electronic watches and any metallic items etc. is/ are not allowed. In case any candidate is caught/ found to be in possession of any gadget/instrument, he/ she would be debarred from the examination and legal proceedings shall also be initiated against the candidates.
- (x) Candidates are advised not to bring any of the above gadgets in the examination centre as no arrangements for keeping or for security of these items would be available at the centres.
- (xi) In case there is any discrepancy among the English, Hindi, Urdu and Punjabi version of advertisement/information, the English version will be treated as final.
- (xii) Candidates are warned that they should not furnish any particulars that are false or suppress/conceal any material information while filling the application form. Candidates are also warned that they should neither attempt to alter or otherwise tamper with any entry in a document or the self-attested certified copy submitted by them nor submit a tampered/fabricated document.
- (xiii) The University at its discretion may dispense with the Test-I exam and directly conduct the Test-2 examination in case the number of eligible candidates/applicants for the post codes whose examination schemes of Two Tests is lesser in number (i.e. not very high).
- (xiv) **There will be NO Negative Marking.**
- (xv) The University reserves its right to prescribe a minimum cut off mark for any post as per availability of candidates. Skill test / Endurance test will be taken as per requirement of job.

(xvi) Without prejudice to criminal action/debarment from University's examination wherever necessary, candidature will be summarily cancelled at any stage of the recruitment in respect of candidates found to have indulged in any of the following:

- a) Involved in malpractices.
- b) Using unfair means in the examination hall.
- c) Obtaining support for his / her candidature by any means.
- d) Impersonate/Procuring impersonation by any person.
- e) Submitting fabricated documents or documents which have been tampered with.
- f) Making statements which are incorrect or false or suppressing/concealment of material information.
- g) Resorting to any other irregular or improper means in connection with his/her candidature for the examination.
- h) Misbehaving in any other manner in the examination hall with the Supervisor, Invigilator or University's representatives.
- i) Taking away the Answer Sheet (in case of offline/online/descriptive/skill test papers) with him/her from the examination hall, or passing it on to unauthorized persons during the conduct of the examination.
- j) Intimidating or causing bodily harm to the staff employed by the University for the conduct of examination.
- k) Not fulfilling the eligibility conditions mentioned in the Notice.
- l) Candidature can also be cancelled at any stage of the recruitment for any other ground which the University considers to be sufficient cause for cancellation of candidature.
- m) Possession of mobile phone & accessories and other electronic gadgets within the premises of the examination centre, whether in use or in switch off mode and on person or otherwise.

(xvii) If any candidate uses offensive/abusive/foul language / obscene picture he/she will be liable for appropriate penal action under the relevant Act.

4. Examination Scheme:

- A. The University will conduct examination from the syllabus given as annexure-II. However, University reserves the right to change/amend the examination scheme, if so required, any time before the examination.
- B. The Examination questions will be bilingual (Hindi & English) except for the Language Papers, if any, which would be in the language concerned only.
- C. There is no provision of re-evaluation/re-checking of Answer Sheets/Answer Scripts in respect of the examinations conducted by university.
- D. The University reserves the right to cancel/withdraw any question/questions from the Test.
- E. The University has fixed the minimum qualifying marks for different categories as given as follow

General (UR)	40%
OBC/EWS	35%
SC/ST	30%

- F. The University makes provisional selection of the candidates on the basis of information provided in the application and documents/certificates provided by the candidate at the time of submission of document. The University verifies and satisfies itself about the authenticity of documents/certificates and eligibility as per the Recruitment Rules and as per Government of India instructions issued in this regard vide MHA OM No. 2/29/54-RPS, 19/11/1954 before finally appointing the candidate(s). Therefore, the provisional selection of a candidate does not confer upon him/her any right of appointment unless the University is satisfied, after such inquiry as may be considered necessary, that the candidate is suitable in all respects for appointment to the post.

G. There will be NO Negative Marking

- H. If there are two or more candidates in the same category having equal marks in the examination, the following criteria will be adopted
 - a. Candidate senior in age is to be placed higher in merit.
 - b. In case where the dates of birth are also the same, the candidate whose first name comes first in Alphabetical order (in English) is to be placed higher in merit.

5. Eligibility Criteria:

- (i) The candidate must be a citizen of India.
- (ii) The educational qualification, age, experience etc. as stipulated in advertisement shall be determined as on the closing date of submission of application.
- (iii) Applicants of the post codes must have to qualify in MCQ Examination per their category (UR/OBC/SC/ST/EWS) minimum qualifying marks.
- (iv) However, final merit will be prepared on the basis of aggregate marks of both MCQ Examination and Skill Examination, wherever applicable.
- (v) Details of Skill test / Endurance test will be shared with all qualified candidates of MCQ Examination.

6. Reservation Benefits:

(i) Reservation benefits will be available to the EWS/SC/ST/OBC/PwD in accordance with the instructions / orders / circulars issued from time to time by the Govt. of NCT of Delhi.

(ii) Candidates who wish to be considered against reserved vacancies and /or to seek age relaxation, must be in possession of relevant certificates (EWS/SC/ST/OBC/Non Creamy layer/PwBD/Educational/Experience etc.) issued by the competent/notified authority (in prescribed format) on or before the cut-off date (closing date of advertisement) otherwise their claim for any category will not be entertained and their applications will be considered against Un-reserved (UR) category vacancies, if eligible otherwise. The candidate has to select that particular category when applying online for the Post. No request for change of Category will be entertained at any later stage.

(iii) Only OBC (Delhi) candidates notified by Govt. of NCT of Delhi vide letter/order No. F.19(10) /2001/S-III/Pt. File/2278-2285 dated 27/07/2007, No. F.19(01)/2012/S. IV/1241-1253 dated 28/07/2016 and No.F.19(02)/2011/S.IV/Vol.I/856 dated 31/05/2021 will be given the benefit of reservation/age relaxation under OBC category. OBC (Outside Delhi) candidates will be treated as Un-reserved candidate and they must apply under UR category. The OBC candidates must be in possession of non-Creamy layer certificate of the Financial Year in which Advertisement has been published number, along with his/her caste certificate.

(iv) Only following two types of certificates will be accepted as valid certificates for grant of benefit of reservation to OBCs: -

(A) An individual, who possesses OBC (Delhi) Certificate issued by the Revenue Department, Government of National Capital Territory of Delhi certifying that he/she belongs to a caste which has been notified as OBC by the Government of National Capital Territory of Delhi, shall be entitled for the benefits of reservation to OBCs in civil posts in various Departments of Government of National Capital Territory of Delhi, irrespective of the fact that the said OBC (Delhi) Certificate has been issued with or without mentioning of old certificate issued to his/her father, siblings and real uncles (paternal side only).

(B) An individual, who possesses the OBC Certificate issued by a Competent Authority outside Delhi, certifying his/her belonging to a community duly notified as OBC by the Government of National Capital Territory of Delhi, shall also be entitled for the benefits of reservation to OBCs in civil posts under Government of National Capital Territory of Delhi. This certificate should have mandatorily been issued on the basis of OBC Certificate issued by Government of National Capital Territory of Delhi to his/her father, siblings and real uncles (paternal side only) of the concerned person, who had been residing in Delhi before 8th September, 1993.

(v) A Candidate belonging to SC/ST/OBC who is selected on the same standard as applied to general category candidates and who appears in the general merit list is treated as own merit candidate. Such candidate is adjusted against unreserved point of the reservation roster. Only such SC/ST/OBC candidates who are selected on the same standard as applied to general candidates shall not be adjusted against reserved vacancies. In other words, when a relaxed standard is applied in selecting an SC/ST/OBC candidate, for example in the age limit, experience, qualification, permitted number of chances in written examination, extended zone of consideration larger than what is provided for general category candidates, etc., the SC/ST/OBC candidates are to be counted against reserved vacancies. Such candidates would be deemed to be unavailable for consideration against unreserved vacancies.

(vi) **EWS/ OBC Non-Creamy Layer certificate must be issued in and for the Financial Year of closing date of Application.**

7. Relaxation & Concession :

I. For Group A Posts:

- a. **The upper age limit in case of Ex-Servicemen and Commissioned Officers including ECOs/SSCOs** shall be relaxed by five years subject to the condition that on the closing date for receipt of applications the continuous service rendered in the Armed Forces by an Ex-Serviceman is not less than six months after attestation. This relaxation is also available to ECOs/SSCOs who have completed their initial period of assignment of five years of Military Service and whose assignment has been extended beyond five years as on closing date and in whose case the Ministry of Defence issues certificates that they will be released within 3 months on selection from the date of receipt of offer of appointment. Candidates claiming age relaxation under this para would be required to produce a certificate in the prescribed proforma to the Commission.

NOTE: Ex Servicemen who have already secured regular employment under the Central Government. in a Civil Post are permitted the benefit of age relaxation as admissible for Ex- Servicemen for securing another employment in any higher post or service under the Central Government. However, such candidates will not be eligible for the benefit of reservation, if any for Ex-Servicemen in Central Government jobs.

- b. **In order to qualify for the concession under (a) above**, candidates concerned would be required to produce a certificate that they have been released from the Defence Forces. The certificate for Ex-Servicemen and Commissioned Officers including ECOs/SSCOs should be signed by the appropriate authorities specified below and should also specify the period of service in the Defence Forces:-

i. In case of Commissioned Officers including ECOs/SSCOs:

Army: Directorate of Personnel Service, Army Headquarters, New Delhi.

Navy: Directorate of Personnel Services Naval Headquarters, New Delhi.

Air Force: Directorate of Personnel Services, Air Headquarters, New Delhi.

ii. In case of JCOs/ORs and equivalent of the Navy and Air Forces:

Army: By various Regimental Record Offices.

Navy: Naval Records, Bombay

Air Force: Air Force Records, New Delhi.

- c. **Age relaxation for Government employees:** The upper age limit is relaxable for Central/U.T. Government. Servants up to 5 years as per instructions issued by the Government of India from time to time. (This implies that Scheduled Castes/Schedules Tribes category candidates would get maximum 10 years age relaxation including 5 years age relaxation meant for their respective categories. Similarly OBC candidates would get maximum upto 8 years including 3 years age relaxation meant for OBC category). This relaxation will be admissible to Government servants with 3 years continuous service in Central Government and working in posts which are in the same line or allied cadre and where a relation could be established that the service already rendered in that particular post will be useful for the efficient discharge of the duties of the post to which recruitment is being made. Decision in this regard will rest with the Commission. A candidate claiming to belong to the category of Central Government servant and thus seeking age relaxation under this para would be required to produce a Certificate **issued after the date of advertisement** from his/her Employer on the Office letter head to the effect that he/she is a regularly appointed Central Government Servant and not on casual/adhoc/daily wages/hourly paid/contract basis employee.

d. Age relaxation to Persons with Benchmark Disabilities (PwBD):

- i. Age relaxation of 10 years (This implies that Scheduled Castes/Schedules Tribes category candidates would get maximum 15 years age relaxation including 5 years meant for their respective categories. Similarly OBC candidates would get maximum upto 13 years including 3 years age relaxation meant for OBC category) in upper age limit shall be allowed to persons suffering from (a) blindness or low vision, (b) hearing impairment (c) locomotor disability including cerebral palsy, Leprosy Cured, Dwarfism, Acid Attack Victims & Muscular Dystrophy, (d) Autism, intellectual disability, specific learning disability, mental illness, (e) Multiple disabilities from amongst persons under clauses (a) to (d) in case of direct recruitment to all civil posts/services under the Central Government identified suitable to be held by persons with such disabilities, subject to the condition that maximum age of the applicant on the closing date shall not exceed 56 years. The age concession to the persons with disabilities shall be admissible irrespective of whether the post is reserved for persons with disabilities or not, provided the post is identified suitable for the relevant category of disability.
- ii. Relaxation of age limit would be permissible to such persons who have a minimum of 40% disability.
- iii. If a person with disability is entitled to age concession by virtue of being a Central Government employee, concession to him/her will be admissible either as a 'person with disability' or as a 'Central Government employee' whichever may be more beneficial to him/her.
- iv. The above provisions will not be applicable to a post/service for which other specific provision regarding age relaxation is made by notification.

The definition of different categories of disabilities, for the purpose of age relaxation, will be same as given in DoP&T's OM No. 36035/3/2004-Estt(Reservation) dated 29th December 2005.

II. For Group B & C Posts:

S.No.	Categories	Extent of Age Concession (in Years)
1	SC/ST	05
2	OBC (Delhi)	03
3	PwBD	10
4	PwBD+SC/ST	15
5	PwBD+OBC	13
6	Ex-Servicemen Group B & C (Non-Gazetted)	Period of Military service plus 3 years
7	Widows/ divorced women/ women judicially separated and who are not remarried. (Only for Group 'C' Posts)	UR-08 OBC-11 SC/ST-13

III. Relaxation to Contractual Employee(s):

- a. Relaxation to the currently working Contractual Teaching Supporting Staffs (TSS) of G. B. Pant DSEU Okhla-I Campus (Formerly G.B. Pant Govt. Engg. College, Delhi (Govt. of NCT of Delhi)) ONLY, will be given as per OM of Services Department – (Branch-IV), GNCTD vide No.F.19(11)/2015/S-IV/1751-1756 Dated 11/06/2019 (Annexure – I).

- b. The contractual teacher(s) & other academic staff(s) (posts as identified by AICTE) of institutes/colleges merged into DSEU, vide DTTE Notification(s) - vide F.1(221)/Inclusion of Poly & ITI/DSEU/SB/DTTE/2020/584 Dated 16/04/2021 & No.F.1(226)/Merger of GBPEC & DITE with DSEU/SB/DTTE/2020/616 Dated 28/05/2021, under administrative control of TTE as on date of merger of institutes(s)/college(s) into DSEU and whose contract has not been terminated by TTE, may be exempted from Written Examination(s) and/or other short-listing criteria, if adopted by University for short-listing purpose(s) and will be called for interview subject to the fulfilment of latest AICTE Minimum Qualification norms.

Note : the above relaxation to contractual Employee is ONE Time relaxation.

8. Application Fee:

- A. An applicant has to pay following fee against each post code, failing which her/his application will be summarily rejected:

- (i) ₹500/- (Rs. Five Hundred Only) for General Category & OBC (Creamy Layer) male candidates.
- (ii) ₹350/- (Rs. Three Hundred fifty Only) for OBC (Non-Creamy layer)/EWS male candidates
- (iii) ₹250/- (Rs. Two Hundred Only) for female candidates of all categories and SC/ST Male & Female candidates.
- (iv) There will be NO FEE (NIL) for transgender candidates.

- B. The applicants shall pay the **Application Fee** as indicated above through online payment mode via application portal only.

- C. The processing charges towards remittance of Application Fee and service tax, if any, will have to be borne by the candidate.

- D. The application fee will not be refunded in any case.

- E. Fee through any other mode like Demand Draft, Pay Order, Cheque or Challan, etc. will not be accepted.

- F. The University will not be responsible for transaction failure.

9. **Final Decision:** The decision of DSEU in all matters of recruitment will be final and binding on the candidates. The University reserves the right to cancel the candidature of a candidate at any stage of recruitment process and even after the selection / appointment of the candidate, if she/he does not fulfil the conditions specified in the notification.

10. The University reserves the right to rectify inadvertent error, omission, if any at any time of the recruitment process.

**Sd/-
Registrar**

Annexure-I

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT - (BRANCH-IV)
7TH LEVEL, B-WING, DELHI SECRETARIAT,
I.P. ESTATE, NEW DELHI-110002**

No.F.19(11)/2015/S-IV/ 1751-1756

Dated: 11/06/2019

OFFICE MEMORANDUM

Sub: Relaxation in upper age limit to the contractual employees working under Government of NCT of Delhi at the time of regular appointment on direct recruitment basis.

The issue with regard to suitable relaxation in upper age limit to contractual employees, as a onetime measure, in Direct Recruitment has been examined in the light of various judicial pronouncements, DOPT guidelines, the opinion of Additional Solicitor General and in consultation with Finance Department and Law Department of GNCTD.

2. The Competent Authority is pleased to order all Head of Departments to fill-up the posts as per the recruitment rules and contractual employees hired against those posts may be given age relaxation as per the the following modalities to be adopted on uniform basis for in respect of contractual employees under Government of NCT of Delhi.

- I. The contractual employees working against teaching posts will be eligible for one time relaxation in upper age limit upto maximum period of 5 years. The quantum of age relaxation will be subject to number of years spent in the department on contract basis provided, they have worked for at least 120 days in a particular academic year.
- II. The contractual employees working against all other administrative posts, will be eligible for one time relaxation in upper age limit upto maximum period of 5 years. The quantum of age relaxation will be subject to number of years spent in the department on contract basis provided, they have worked for at least 180 days in a particular year.
- III. The contractual employees, working at the time of applying for direct recruitment, shall only be considered eligible for relaxation in upper age limit.
- IV. The contractual employees would be considered eligible for relaxation in upper age limit only for the department in which they are working.
- V. The contractual employees, who have already availed one time age relaxation, granted by the respective department, would not be eligible under the scheme.

Contd....2/-

- VI. Any contractual employee, whose service was terminated due to unsatisfactory work during their contractual employment, shall be treated as ineligible for the benefit of relaxation in upper age limit.
- VII. The contractual employees may seek "age - relaxation certificate" from the department where they are working on contract basis. The department concerned, after examination of application, in accordance with the above modalities, shall issue the certificate by clearly indicating the quantum of age relaxation, the contractual employee is eligible for. The Certificate shall be issued under the signature and seal of HoD concerned.

3. This issues with the approval of Competent Authority.

(S. N. MISRA)
SPECIAL SECRETARY (SERVICES)

Dated: 11/06/2019

No.F.19(10)/2015/S-IV/ 1751-1756

Copy to :

1. All Pr. Secretaries / Secretaries / Head of Departments, Corporations, Boards, PSUs and Autonomous Bodies of Govt. of NCT of Delhi.
2. The Pr. Secretary to Hon'ble Lt. Governor, Delhi, Raj Niwas, Delhi.
3. The Staff Officer to Chief Secretary, 5th Level, A-Wing, Delhi Secretariat, New Delhi.
4. The Chairperson, DSSSB, Govt. of N.C.T. of Delhi.
5. Section Officer (Services-Coord) with the request to upload this circular to the website of Services Department.
6. Guard File

(S. N. MISRA)
SPECIAL SECRETARY (SERVICES)

Syllabus & Scheme of the Examination

1. Syllabus

A. For Junior Mechanic (Technical) / Workshop Assistant (Mechanical):

Syllabus of Diploma in Engineering of relevant branch/stream as per Board of Technical Education, Govt. Of NCT of Delhi.

B. For Junior Assistant (Non-Technical):

Syllabus of CBSE Higher Secondary of concerned/relevant subject.

C. For Senior Mechanic (Technical/Non-Technical):

Syllabus UG Program of concerned/relevant Subject.

D. Junior Engineer (Civil/Electrical):

Syllabus of Diploma in Engineering of relevant branch/stream as per Board of Technical Education, Govt. Of NCT of Delhi.

E. Assistant Engineer (If Exam Held for Short-listing Purpose)

Syllabus GATE in concerned/relevant Branch/Stream/Subject.

F. Librarian (If Exam Held for Short-listing Purpose)

Syllabus of UGC-NET of concerned subject.

2. Duration of Examination : 2:00 Hours

3. Type of Questions : MCQ

4. No. Of Questions : 100

5. Maximum Marks : 100

6. There will be no negative marking.

**Proforma for ECONOMICALLY WEAKER SECTIONS (EWS) Certificate
(INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS)**

Government of

(Name & Address of the authority issuing the certificate)

Certificate No

Date:

VALID FOR THE YEAR

This is to certify that Shri/Smt./Kumari.....son/daughter/
wife ofpermanent resident of Village/Street
..... Post. Office..... District..... in the State/Union Territory
..... Pin Code..... whose photograph is attested below belongs to
Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 8 lakh
(Rupees Eight Lakh only) for the financial year His/her family does not own or possess
any of the following assets***:

- a) 5 acres of agricultural land and above;
- b) Residential flat of 1000 sq. ft. and above;
- c) Residential plot of 100 sq. yards and above in notified municipalities;
- d) Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumaribelongs to the caste which is not
recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List & Govt of
NCT of Delhi.

Recent Passport
size attested
photograph of
the applicant

Signature with seal of office.....

Name

Designation

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 15 years

***Note 3: The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

The authorities competent to issue EWS Certificates are indicated below:

- a. District Magistrate/ Additional Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ 1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate)
- b. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate
- c. Revenue Officer not below the rank of Tehsildar and
- d. Sub-Divisional Officer of the area where the candidate and/or his/her family resides.

EWS/OBC Non-Creamy Layer certificate must be issued in and for the Financial Year of closing date of Application.